



**Volunteer Emergency Service Organization
Supplemental Application**

Department name: _____

Policy/quote number: _____

Policy term: _____

Please complete A or B to calculate total payroll for a quote. Find example calculations on page 2.

A.

Total volunteer hours* x \$25	
+ Stipends (if applicable)	
Total payroll	\$

***Volunteer Hours**

Volunteer hours are **all hours** in support of the emergency service organization's operation. Examples include but are not limited to:

- Emergency calls
- Department meetings
- Fundraising events
- Maintenance and janitorial
- Training
- Time spent at the station

B.

Number of active volunteers x \$5,200	
+ Stipends (if applicable)	
Total payroll	\$

Applicant signature: _____

Title: _____

Print name: _____

Date: _____

Please email the completed form to **underwriting@texasmutual.com** or fax to **(800) 359-0650**.

Examples to calculating volunteer payroll

1. Total number of volunteer hours per individual x \$25 per hour, up to maximum of \$5,200 per individual. Plus, any stipends.

Volunteer Name (A)	Total Volunteer Hours (B)	Rate \$25 (C)	Volunteer Exposure (BxC=D)	Stipend (if any) (E)	Total Exposure (D+E)
John Doe	100	\$25	\$2,500	\$3,000	\$5,500
Jane Brown	250	\$25	\$5,200 max	\$100	\$5,300
Carols Jones	50	\$25	\$1,250	\$3,000	\$4,250
Total	400		\$8,950	\$6,100	\$15,050

2. Total number of volunteer hours for department x \$25 per hour. Plus, any stipends.

Total Volunteer Hours (B)	Rate \$25 (C)	Volunteer Exposure (BxC=D)	Stipend (if any) (E)	Total Exposure (D+E)
400	\$25	\$10,000	\$6,100	\$16,100

3. Total number of volunteers x \$5,200. Plus, any stipends.

Total Number of Volunteers (B)	Rate \$5,200 (C)	Volunteer Exposure (BxC=D)	Stipend (if any) (E)	Total Exposure (D+E)
3	\$5,200	\$15,600	\$6,100	\$21,700